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Anglican Church of Australia Diocese of Adelaide

Form for the installation or alteration of fittings, furniture, ornaments or buildings on Parish Trust Property.

When completed please forward this form, together with any associated documentation, to the Regional Archdeacon.

Parish:

Person responsible for this project:

Name:

Contact details:

<p>PARISH:</p> <p>Person responsible for this project:</p> <p>Name:</p> <p>Contact details:</p> <p>Summary of proposed project:</p> <p>Purpose (intended outcome): (in particular, how does this relate to the Parish MAP)</p>
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Adelaide Diocesan Parochial Administration Ordinance (C4 section 83)

Buildings, Fittings, Furniture and Ornaments

(1) (a) No building shall be erected or placed on the Parish Trust Property, and

(b) no building erected on the Parish Trust Property shall be altered, added to, demolished or removed from Parish Trust Property, without the consent of the Parish Council, the Parish Priest and the Bishop being in each instance obtained.

(2) (a) No fittings furniture or ornaments shall be installed, placed in or removed from any building licensed for worship erected on Parish Trust Property, and

(b) no such fittings, furniture or ornaments shall be altered or added to without the consent of the Vestry of the congregation concerned, the Parish Priest and the Bishop being in each instance obtained.

(3) Any erection, placement, installation, alteration, addition, demolition or removal contrary to the provisions of this section shall forthwith be demolished, removed, restored, rebuilt, replaced or made good as the case may be by the Parish Council or Vestry as the case may be upon the Bishop requiring the same to be done and in accordance with any directions or modifications which the Bishop may direct.

Archdeacon's Check List

Date Received:

Inspections:

Parish approvals:

Incumbent:

Parish Council:

Vestry (if required)

Design approval:

Date referred:

Response:

DARE approval:

DARE required: **Y N**

Date referred:

Response:

Application forwarded to Archbishop:

Date:

Diagrams and or photos

(Please attach. These should include both the item to be installed, altered, etc AND the proposed location).

Funding: Total cost of this project: \$..... .

How will this project be funded? (i.e. donation/reserves/trust/general revenue)

Please note that payments should usually be made through the Parish accounts.

Where the cost of the project is to be met from parish funds or utilising reserves from which income has been used to support parish funds please include the previous year's financial statement.

If the total cost exceeds \$15,000, or is utilising borrowed money or the project will be assessed by DARE (Diocesan Administration Resources Executive).

Decision process undertaken so far:

(e.g. Parish consultation, Parish Council, investigations of options and advice received)

Are there any timeframes to be considered as part of this application?

<p>Signed: Parish Priest:</p> <p>Warden:</p> <p>Archdeacon:</p>	<p>Date:</p> <p>Date:</p> <p>Date:</p>
<p>Archbishop Approval: YES NO</p> <p>Signed:</p>	<p>Date:</p>