



WEEK 3 - SERVING AT HOLY COMMUNION

- The sacred vessels need to be kept in good condition, with no scratches or scrapes with the interior, for hygiene.
- The chalice (cup) must be made of gold, silver or gold/silver-plate and wine must be fortified.
- Do not use detergents, polishes, or scourers on the internal surface of vessels at any time.

Vessels and accessories include...

Chalice (cup)	used to contain wine at the Eucharist. The earliest chalices were made of glass or earthenware, but for hygiene must now be made only of gold, silver or gold/silver plate.
Paten (plate)	this is the dish on which the bread (Priest's host) is placed.
Ciborium (container)	a chalice shaped vessel with a lid used to contain the bread for communion (if the main bread on the paten is not enough).
Purificator	small piece of white linen, folded in three, used at the celebration of the Eucharist to cleanse the chalice.
Pall	Small linen cloth (stiffened with cardboard or plastic) which is used to prevent dust or other matter falling into the chalice.
Corporal	a square piece of linen on which the bread and wine are placed and consecrated in the Eucharist. It looks like a napkin.
Burse	Originally a purse in which the corporal was kept.
Veil	the coloured cloth often used to cover the prepared chalice.
Credence Table	a small side table in the sanctuary where the communion vessels are kept during the service.
Lavabo Bowl	A small bowl used for washing the Priest's fingers before the great thanksgiving prayer.

Preparing the Chalice



To prepare the chalice for the Eucharist.

- (1) Place a folded purificator over the chalice.
- (2) Put the paten above the purificator on the chalice.
- (3) Put a large bread on the paten.
- (4) Cover with a pall.
- (5) Cover with a veil (if used) of the liturgical colour of the day.
- (6) Place a corporal in the burse (if a burse is used) and place on top.

Steps (1) to (4) above are common practice while steps (5) and (6) are subject to local custom.

To prepare additional chalices the following steps are carried out.

- (1) Place a folded purificator over the chalice.
- (2) Place a pall on top.

The prepared chalice is then placed on the credence table.

ORDER OF SERVICE

- Anyone in the sanctuary party (servers, liturgical assistants, chalice bearers, sub-deacons, deacons, priests, etc) need to be aware of the order of service used for the day.
- There will be minor differences in all congregations depending on the worshipping communities tradition.
- People need to be attentive to one another and to the Presiding Priest (or Bishop).

These instructions refer to the general order for St Barnabas College, mid-week Eucharist.

The Server sets the vessels, readings, etc from the lectionary (see the list for Setting up at St Barnabas College) before the liturgy.

The Server sits within the congregation until the Greeting of Peace – after which they stand to the left of the communion table or Altar.

They hand to the Deacon...

- The prepared chalice:
 - Chalice
 - with Purificator on top
 - paten with priest's wafer
 - covered with a pall
- Ciborium – with 10 people's wafers
 - The Server needs to count the number of people present and advise the Deacon. If more communicants, provide the Bread Box with extra wafers (or allow the Deacon to remove wafers from the ciborium)
- Bread box – allow the Deacon to add or remove wafers as required.

- Remove the stoppers in the Cruets.
- Holding the Wine Cruet in the RIGHT HAND and the Water Cruet in the LEFT HAND.
 - Hand the wine to the Deacon with the right hand.
 - Swap the water cruet to the right hand.
 - Receive the wine cruet from the Deacon in the left hand.
 - Hand the water to the Deacon with the right hand.
- Place the cruets on the tray.
- Replace the stoppers in the Cruets.

When the Priest takes their place behind the table or Altar...

- Place the towel over your left arm.
- Hold the Lavabo Bowl in your left hand.
- Hold the Lavabo Jug in your right hand.
- Walk to the Priest and wash their fingers with the water from the jug.
- Allow them to use the towel to wipe their fingers.
 - If more than one Priest will be administering the Bread, ensure all Priests who wish to wash their fingers have done so.
- Hand the Priest/s the Hand Sanitiser to use.

Return to your place or stand facing the Communion Table or Altar.

Immediately after Communion has been administered and the Priest and Deacon have returned to their place.

- Remove the stopper in the Water Cruet.
- Holding the Water Cruet in the RIGHT HAND.
- Pour a small amount of water into the chalice, over the fingers or onto the paten as directed by the Priest or Deacon.
- Place the cruet on the tray and replace the stopper.
- Accept the wiped Ciborium from the Deacon and place it on the tray.
- Accept the Chalice from the Deacon and place it on the tray.

Return to your place in the Congregation.

HANDOUTS

Section of Handbook for Liturgical Assistants at the Eucharist

RESOURCES

Australian Anglicans Worship / Charles Sherlock (2020)

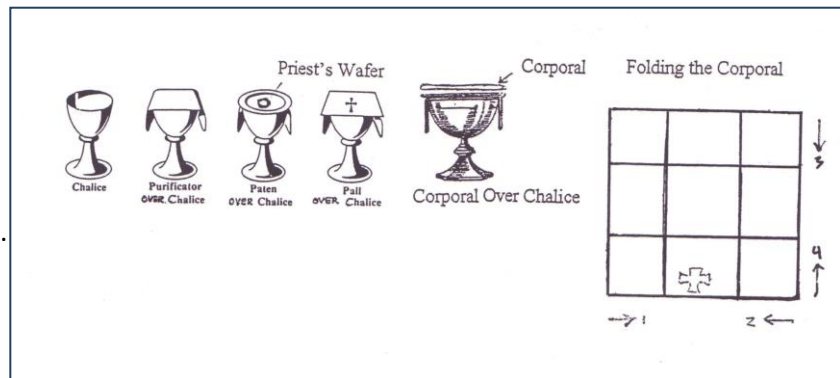
Handbook for Liturgical Assistants at the Eucharist / Anglican Church Southern Queensland (2014)

A prayer book for Australia : a practical commentary / edited by Gillian Varcoe (1997)

When we meet for Worship : a manual for using An Australian Prayer Book / Gilbert Sinden (1978)

Setting up at St Barnabas College

- On the tray...
 - Ciborium – with 10 people’s wafers.
 - Bread box – with a few extra wafers.
 - Glass Wine Cruet – with a small amount of wine.
 - Glass Water Cruet – with water.
 - Small Lavabo Jug - with water; and bowl with towel resting on top.
 - Hand Sanitiser.
 - The prepared chalice:
 - Chalice
 - with Purificator on top
 - then paten,
 - then Priest’s bread,
 - then pall,
 - then the corporal (still folded).



- Place the tray on the LEFT side of the communion table (altar) when facing it from the congregation.
- Ensure the orders of service and psalm sheets are available as people walk in.
- Set the readings for the day in the Lectern Bible according to the lectionary.
- Mark the sentence for the day and collect in the Deacon and Priest’s prayer books.
- Mark the thanksgiving prayer in the Priest’s prayer book on the missal stand.
- Take the chasuble and 2 stoles (one for the deacon) Joan’s office – according to the lectionary.
- 5 minutes before the service commences, light the candles.

Cleaning up at St Barnabas College

- Extinguish the candles as soon as the Priest and Deacon have processed out.
- Wipe out
 - Glass Wine Cruet – empty wine and wash with boiling water.
 - Glass Water Cruet – empty water and wash with boiling water.
 - Chalice – wash with boiling water and wipe dry.
 - Small Lavabo Jug – empty water and wipe dry.
 - Lavabo Bowl – empty water and wipe dry.
 - Ciborium – should not require washing but can be washed if you want to.
 - Bread box – extra wafers are returned to the plastic container.
 - Return all vessels to the tray and put in the cupboard.
- Take used linen home (the corporal and pall only need cleaning if they have wine on them)
- Remove any used psalm sheets (they can be recycled).
- Gather up any orders of service and place them on the back cupboard.
- Hang the chasuble and stoles in the cupboard.
- Check the Priest has signed the Service Register.